

zoom: How to use “zoom” like a Pro (and look good doing it!). zoom Meetings | video conferencing and web conferencing | tips, tricks & more – zoom for remote work (e-lecture in English)

Description

This course is for **beginners** and **intermediate** users who need to use **zoom**.

The **zoom** video meeting and chat app has become extremely popular in the wake of COVID-19. While everyone is working remotely, this tool is helping people work, study, and is hosting millions of people during the pandemic.

Whether you've been using zoom for years or have only just signed up, you will be guided through everything you need to be a PRO when using Zoom. This course will provide you with easy, step-by-step training to get you feeling comfortable and looking great on your next zoom call.

Content/Learning goals

- How to use zoom
- Screen sharing, more than just Power-Point Presentations
- How to Schedule Meetings in zoom
- Utilize Breakout Rooms for Unique Experiences
- Zoom Essentials and Zoom Basics
- Zoom for Meetings
- How to Change Your Background in a Zoom Meeting
- How to Chat in a Zoom Meeting
- How to Chat Privately in a Zoom Meeting
- How to Record a Zoom Meeting

Target group

The workshop is aimed at lecturers from all disciplines of the University of Magdeburg (OVGU) as well as the partner and affiliated universities from Saxony-Anhalt.

Participation requirements

Interest in the topic,
PC / laptop with LAN connection,
Headphones and microphone

Tools/used technology

The e-lecture is offered up to the independent OVGU solution via the online learning platform udemy (www.udemy.com). After the registration deadline, you will receive all the necessary information by e-mail from the “fokus:LEHRE” Team.

Hints

Achievements of the workshop are recognized within the framework of the OVGU – PAL certificate (module 1 "Topic: teaching in practice I." and/or module 2 "Topic: digital teaching/blended learning").

The workshop is designed as an e-lecture, i.e. you can complete the work units completely independent of location and time. The online learning platform can be accessed both via the web browser and via the mobile app application.

Speaker/trainer:

Hassan Ghiassi
(TEDx Speaker, Facilitator & Lecturer / Founder of Aristotle's Café, www.aristotlescafe.com/about/)

Registration via:

Zentrum für wissenschaftliche Weiterbildung Magdeburg (ZWW)

0391/67-57371

E-Mail: zww@ovgu.de

Date:

Registration deadline: May, 27th 2022

Location:

Format: e-lecture

Limit of Participation: 15 people