


Honorary Declaration for Top-Ups on Erasmus+ Scholarship

Name:	First name:
Matriculation number:	Period of stay:
Host organization:	Host country:
Main mean of transport:	

I hereby confirm that **I am eligible to apply for the following top-ups** in the Erasmus+ program and can provide appropriate evidence if requested (please tick and refer to explanations on page 2):

Please tick.	Top-Up <i>Green Travel</i>	Funding amount
<input type="checkbox"/>	Top-Up for „Green Travel“ ¹ Your main mean of transport <input type="checkbox"/> bus <input type="checkbox"/> train <input type="checkbox"/> combination bus/train <input type="checkbox"/> car pool Travel days <input type="checkbox"/> 2 <input type="checkbox"/> 4 <input type="checkbox"/> 6	+ travel allowance for up to 6 travel days <i>using ERASMUS+ Distance Calculator</i> 
Top-Up <i>Fewer Opportunities</i>		
<input type="checkbox"/>	Top-Up for "first-time academics" ²	250 Euro / month*
<input type="checkbox"/>	Top-Up for "working students" ³ Remuneration per month: _____	250 Euro / month*
<input type="checkbox"/>	Top-Up for "students with child(ren)" Number of child(ren) ____	250 Euro / month*
<input type="checkbox"/>	Top-Up for "students with Chronic Illness" ⁴	250 Euro / month*
<input type="checkbox"/>	Top-Up for "students with disabilities" (from "degree of disability" of 20 or more) ⁴	250 Euro / month*

* These top-ups cannot be combined, even if you fall into two or more of the categories, unfortunately only one of the top-ups can be paid. Since the amounts are the same, you are free to choose which one you want as long as you have and keep the necessary proof.

The payment of the Top-Ups is in addition to the regular funding rates of the Erasmus+ stay.

I have informed myself about the conditions and criteria of the individual Top-Ups and I am aware that I must submit evidence of my requested Top-Ups to the International Office of Otto-von-Guericke-University Magdeburg for verification upon request.

I have provided all information to the best of my knowledge and acknowledge that in case of false statements I will have to repay the approved funds in part or in full to Otto-von-Guericke-University Magdeburg.

Student

**Noted for Otto-von-Guericke-University
Magdeburg**

Date, signature

Caroline Natzel
ERASMUS+ Outgoing Student Mobility Coordinator

1 By applying for this Top-Up you commit to keep the original proof of arrival/departure for 5 years and to submit it to the International Office of Otto-von-Guericke-University Magdeburg for verification upon request.

2 By applying for this Top-Up you commit to submit your employment contract within one week to the IO.

3 By applying for this Top-Up you commit to submit proof that the child belongs to you and will travel with you (e.g. proof of parental allowance and travel ticket).

4 By applying for this Top-Up, you agree to submit proof that additional financial expenses will be incurred due to your chronic illness abroad (e.g. confirming medical certificate).

5 By applying for this Top-Up, you undertake to submit proof of your disability (e.g. confirming medical certificate or disability certificate)).

Explanation of the Top-Ups

1. Top-Up for "Green Travel"

You can apply for this Top-Up if you will travel to or from the partner university by one of the following means of transport classified as sustainable by the DAAD (at least 50% of the travel distance):

◊ bus ◊ train ◊ combination bus/train ◊ car sharing (official or own car)

You can apply once for up to 6 travel days. Please note the following scale:

100 to 499 km > 2 travel days

500 to 1999 km > 4 travel days

2000 to 2999 km > 6 travel days

By applying, you agree to keep the original proof of arrival/departure for 5 years and to submit it to the International Office of Otto-von-Guericke-University Magdeburg for verification upon request.

2. Top-up for first-time academics

Students whose parents have not obtained an academic degree (UAS or university) can apply for this top-up. A degree from a university of cooperative education that leads to a degree comparable to a university degree is considered as an academic degree. Courses of study completed abroad by one of the parents, which are not recognized as such in Germany, are also considered to be an academic degree and the Top-Up cannot be applied for.

A master craftsman's certificate is not considered as an academic qualification.

3. Top-up for working students

Students who were employed prior to starting their study abroad program and who are **unable to continue their employment while abroad** are eligible to apply for this Top-Up.

- Social insurance employment (so called „sozialversicherungspflichtige Beschäftigung“); no Minijobber.
- Monthly earnings between 450-850,- EUR (net earnings of all activities per month).
- Exercise: min. 6 months regularly before the start of mobility.
- It may be one employment relationship or several that immediately follow one another. (Interruption due to holidays within the regular holiday period during employment is not a problem.)
- excluded: Self-employment activities and dual/part-time study programs with a fixed salary.

4. Top-up for students with child(ren)

Students traveling abroad with their child/children for study abroad may apply for this Top-Up. By applying for this Social Top-Up, you agree to submit proof that the child belongs to you and will be traveling with you all the time (e.g., proof of parental allowance and travel ticket) if requested. Additional funds may also be awarded to couples. However, double funding of a child is excluded. If the Top-Up does not cover the additional costs incurred due to a child traveling with you, it is possible to apply for a real cost reimbursement of max. 15.000,- EUR/semester if no other social assistance institution subsidizes or reimburses these costs.

A subsidy is also possible for a preparatory trip to explore the local conditions. This requires a lot of time in advance, so please seek advice at an early stage.

5. Top-up for students with a chronic illness.

Students with a chronic illness who are funded for study abroad through Erasmus+ can apply for this Top-Up if their illness causes additional financial expenses abroad.

By applying for this Top-Up, you agree to submit proof of your chronic illness, which also confirms the additional financial effort abroad (e.g. confirming medical certificate).

If the Top-Up does not cover the additional costs incurred due to a chronic illness, it is possible to apply for a real cost reimbursement of max. 15.000,- EUR/semester if no other social assistance institution subsidizes or reimburses these costs.

6. Top-Up for students with disabilities

Students with a "degree of disability" of 20 or more who are funded to study abroad through Erasmus+ can apply for this Top-Up. By applying for this Social Top-Up, you agree to submit proof of your disability (e.g. confirming medical certificate or disability card). If the Top-Up does not cover the additional costs incurred due to a disability, it is possible to apply for a real cost reimbursement of max. 15.000,- EUR/semester if no other social assistance institution subsidizes or reimburses these costs.