



Home University:	
Name of the student:	
Host University:	Otto von Guericke University Magdeburg

1. CONFIRMATION of Arrival and Registration

We confirm that the above-mentioned student has arrived at our Institution

	day / month / year
on:	/ /
and is registered from (planned study period):	/ / to / /
Attendance Orientation Program:	From / / to / /
Attendance Language Course:	From / / to / /
Responsible Coordinator at Host University:	Anne-Katrin Behnert
Date of Confirmation:	
Signature and Institutional Stamp	

Original must be kept by the student.

2. CONFIRMATION of Departure

We confirm that the above mentioned student has completed her/his stay for studies:

	day / month / year
Last day of academically relevant stay, i. e. day of last examination or assessment, or other	/ /
Student will leave our institution/town on:	/ /
The academic transcript of records	<input type="checkbox"/> is enclosed <input type="checkbox"/> will be sent to the International Office of your home university after issuance.
Responsible Coordinator at Host University:	Anne-Katrin Behnert
Date of Confirmation:	
Signature and Institutional Stamp	